



August 20, 2019

To: Board of Selectmen

From: Edmund R. St. John, Town Administrator

RE: Town Administrator's Report

General Updates

I wanted to take a moment to congratulate and welcome our two newest members – I very much look forward to working with all of you.

With the passage of the State's FY 2020 budget, we received the final Cherry Sheet numbers. We stand to receive \$814,807 in state aid, which is up from the initial estimate of \$795,337. Some of that is, however, off-set by the updated charges, which totals \$31,260, which is up from the initial estimate of \$29,393. The net result of all of this is that we are getting approximately \$17,603 more than we initially planned on when we prepared our budget. The impact to the tax rate is minimal at best.

The Board of Assessors finished their FY 2020 recertification. Information can be found on the Town's website under the news section.

We did not receive any bids for the catch-basin repair. We will have to discuss this.

We did, however, receive some interest in the Maple Drive paving project. We should see some results soon.

We received 9 applications for the Highway Superintendent's job. I would suggest that our next action be for you to review them and that we schedule a meeting in executive session to conduct a preliminary screening of the candidates. Once you settle on which candidates you would like to interview, I can contact them and set those up. They have to be in open session, but do not have to be on a regular Tuesday evening.

I've had discussions with edm regarding putting out a package so we can get started on the heating pipe replacement. Time is of the essence and I would like to see that done as quickly as possible.

The fire door/wall system is nearly complete at the school for the Youth Center. Things are progressing quite well and they look to be open and ready to go as scheduled.

I met with Erika Snyder regarding the lease agreement. I should have a draft for your review by next week.