



August 27, 2019

To: Board of Selectmen

From: Edmund R. St. John, Town Administrator

RE: Town Administrator's Report

General Updates

As you may remember from last week, we did not receive any bids for the catch-basin repair. We received some interest in the Maple Drive project, but with the lack of interest in the catch-basin repair job as well as some omissions (i.e. curbing), I notified the interested parties to tell them that this Invitation to Bid was cancelled, that we were going to re-write it and re-advertise it for work to begin in the spring. In the meantime, we are going to make some repairs to the road for winter. I am going to visit residents on Maple Drive to let them know the plan.

edm should have their work on the pipes done soon so that we can get started on the heating project as soon as possible.

I signed a memorandum of understanding with Guardian Energy to conduct the energy audit and prepare an energy reduction plan. This should be back to us by the end of September in time for the deadline to submit as a Green Community.

The fire door/wall system is complete at the school for the Youth Center. They have received their necessary licenses and will be open for regular business tomorrow.

I met with representatives from the Youth Center as well as the school and finalized plans/expectations for cleaning and other maintenance issues that may arise.

On Monday, I attended the opening of the Adams-Cheshire Regional School District (soon to be Hoosac Valley Regional School District) and was joined by Mark and Michelle. This was a great gathering and it was very nice to be invited by the District's administration.

Late last week, I received a message from a parent whose child is going to attend Smith Vocational as a freshman. We are obligated to provide/pay for transportation for this student. There is a plan for this week, but moving forward, I am working on a more cost-efficient method.

I also attended the Planning Board's meeting last night. As everyone who was there can attest, there was a lot of great and thoughtful discussion. The Planning Board is scheduled to meet again on September 23 to further discuss this.